ATTACHMENT A

THE REGENTS OF THE UNIVERSITY OF CALIFORNIA
OFFICE OF THE GENERAL COUNSEL

1111 Franklin Street, 8th Floor • Oakland, California 94607-5200 • (510) 987-9800 • FAX (510) 987-9757

Charles F. Robinson
VICE PRESIDENT AND GENERAL COUNSEL

Writer's direct line: (510) 987-9938
E-mail: charles.robinson@ucop.edu

Date: _____

Re: [case name]

Dear Regent _____:

Thank you for notifying us of the above-captioned Action. As you and I discussed, the University will provide you with a defense and/or pay for attorney's fees and any related expenses incurred to defend you at the University's expense, pursuant to the University Policy on Defense and Indemnification of Regents and Officers of The Regents. In return for this commitment, you agree to repay the University for all attorney's fees and other expenses the University incurs in defending you in the Action, in the event that it is ultimately determined under the Policy that you were not entitled to a defense in the action at University expense.

Please return a signed copy of this letter to me at your earliest convenience to indicate your agreement to these terms.

Sincerely,

Charles F. Robinson
Vice President and General Counsel

Agreed:

_____ _____
Regent's Signature Date

SAMPLE LETTER