

Attachment 5 **Environmentally-Preferable Purchasing Progress**

Highlights from Fiscal Year 2008-2009 (FY 2009)

The Office of the President's Strategic Sourcing unit continues its commitment to educating campus purchasing professionals, end-users at all locations, and the University's contracted suppliers regarding the importance of sustainable purchasing.

The University made progress in FY 2009 in the following areas:

- The ability to track the amount the University spends on products that meet one or more of the following sustainability certifications: ENERGYSTAR®; EPEAT™; GreenGuard®; GreenSeal™; recycled content.
- ✓ 12.1% of the University's purchases from systemwide contract agreements meet one or more of the above sustainability certifications (up from nine percent in FY 2008).
- ✓ The transition from virgin paper to paper with 30 percent post-consumer recycled content continues to make progress. While in FY 2008 the proportion of paper purchases that were for recycled paper was up to 41 percent to 63 percent depending on the campus, in FY 2009 that increased to a level of 48 percent to 90 percent.
- ✓ The University is assessing its inventory of printers for opportunities to reduce costs, paper consumption, and energy consumption. The goals of this initiative include the following:
 - Utilize more networked environments:
 - Better utilization of copiers and networked printers, which will reduce the overall cost-per-copy generated on each machine.
 - Eliminate desktop printers, which will result in significant savings:
 - Energy Savings up to 70%
 - Reduction in paper usage of 30-40%.
 - Take advantage of vendor programs to accomplish the above goals:
 - Hewlett-Packard's PurchasEdge Program in partnership with OfficeMax allows the University to accrue points for purchasing and recycling toner cartridges;
 - Replacing older "high energy consumption" printers with new ENERGYSTAR® models utilizing the accrued points instead of University funds.

Continued On-Going Efforts from FY 2008

- ✓ Systemwide agreements with specific sustainability requirements include:

Animal Feed and Bedding
Bottled Water
Carpet

Color Copiers
Computing Equipment
Digital Copiers

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Expedited Mail	Organic Food
Food Service	Printers/Faxes
Gases	Quick Ship Ergonomic Furniture
Hazardous Waste	Scientific Suppliers
IT Networking	Servers
Janitorial Supplies	Temporary Staffing Services
Life Sciences	Travel (Agency/Air/Car Rental/Hotel)
Maintenance/Repair/Operations	Tuition and On-Line Tuition Payment
Office Supplies	Uniforms

- ✓ The University continues to further “green” its commodity team bid process:
 - Team members only meet in person for two meetings
 - All supplier and campus data are forwarded electronically
 - All bids are posted on-line so that the University no longer needs to send out Request For Proposal hard copies to all interested parties
 - Bidders have the option of sending the bids electronically to each team member (usually 20 participants)
 - Bidders must produce hard copies of bids on at least 30 percent post-consumer waste recycled content paper, must print on both sides, and must not include extraneous marketing materials that utilize more paper
 - Bidder presentation meetings will be done via video conferencing
 - Bid evaluation meeting will take place via video conferencing

Goals for FY 2010

- ✓ Develop a guide to assist campuses in understanding the LEED EBOM® credits for sustainable purchasing, and to promote the benefits of pursuing those credits.
- ✓ Promote the effort to set all office equipment (copiers, printers, multi-function devices) to duplexed printing as the default in order to lower the amount of paper usage. This could result in potential paper consumption reduction of 35-40%.
- ✓ Work with individual campuses and individual departments on campuses to implement one of the two printer initiatives highlighted above so that each campus demonstrates a reduction in printing activity expense.
- ✓ Work with electronics suppliers to capture better data related to sustainable product spend in order to improve reporting of ENERGYSTAR®, EPEAT™, and recycled-content product purchases.