

UNIVERSITY OF CALIFORNIA

Office of Ethics, Compliance and Audit Services (ECAS) – January, 2013

Managing Youth Activities Communication



Managing Youth Activities — Communication Sheet January 2013

In FY12, the Office of Ethics, Compliance and Audit Services (ECAS) formed the *Managing Youth Activities Steering Workgroup* (Workgroup). The members of the Workgroup are Grace Crickette (RS), Jerlena Griffin-Desta (SA), Norman Hamill (OGC), Matt Hicks (ECAS), Lynda Hilliard (ECAS), Cheryl Lloyd (RS), Pam Lombardo (UCSB), Mark Meaney (ECAS), Rachel Nosowsky (OGC), Gail Riley (Regents), Judy Sakaki (SA), Lynn Tierney (Comm.), and Sheryl Vacca (ECAS). The purpose of the Workgroup is to conduct policy review and development and to share information in identifying resources at a system-level in order to provide assistance to the campuses. The purpose of this Communication Sheet is to make available a comprehensive listing of activities that are taking place at the system-level around managing youth activities. We will refresh the list periodically to keep you informed on the progress of the various initiatives.

Activity	Program Development	Business Owner	Date of Completion or Approval
UC Policy on Reporting Child Abuse and Neglect: The DRAFT policy reinforces the legal obligation of mandated reporters to report actual or suspected child abuse or neglect to law enforcement or other appropriate state agencies; requires campuses, consistent with existing law, to identify mandated reporter positions and document each individuals' understanding of those positions; and requires certain employees to make an internal report to the University compliance hotline.	Managing Youth Activities Steering Work Group Contact Person: Norman Hamill Office of General Counsel	Dwaine Duckett VP/Human Resources	January 2013
Best Practice Guidelines on Volunteers: The DRAFT systemwide Guidelines recommend additional screening and/or special training for volunteers who have responsibilities for minors. The document is currently under review by RMLC.	Systemwide Work Group on Volunteers Contact Person: Carol Castillo UC Merced	TBD	January 2013
Minors in Laboratories and Shops: The policy requires UC employees, affiliates, or academic appointees who oversee minors to have a criminal background check conducted in accordance with local campus policies and procedures.	Grace Crickette, CRO Contact Person: Erike Young, Office of Risk Services	TBD	January 2013
Risk Management Leadership Council (RMLC), Camps Workgroup Survey Project: The WG's Final Report recommends background checks for all camp staff and volunteers who will be working with youth.	Risk Management Leadership Council Contact Person: Pam Lombardo	TBD	June 2013

UNIVERSITY OF CALIFORNIA

Office of Ethics, Compliance and Audit Services (ECAS) – January, 2013

Managing Youth Activities Communication



	UC, Santa Barbara		
Revision of PPSM 21 Appointment: The policy describes the selection process for potential staff (non-represented) appointments and includes background check provisions. This is a systemwide policy statement that includes the requirements for job-related background checks for critical positions.	Contact Person: Melanie Kwan, Human Resources	Dwaine Duckett, VP, Human Resources	Completed
Praesidium Campus Tour: The Office of Risk Services (OPRS) has purchased a Sexual Molestation Liability policy. Coverage will only be provided if the location has followed certain best practices. OPRS has also identified a preferred provider, Praesidium, who can assist locations with meeting coverage requirements. Staff from OPRS and ECAS accompanied Praesidium to all the campuses in order to introduce relevant personnel to Praesidium's services that will be provided to the campuses at no charge (costs are bundled into their already existing self-insurance assessment). The primary offerings are targeted risk assessments of youth programs, online training and guidance with local campus policy, or best practices in the various programs.	Contact Person: Cheryl Lloyd Office of Risk Services	N/A	Completed
Online Training for Mandatory Reporters: OPRS has asked Praesidium to develop a 'Mandatory Reporter' online training program that can respond to the needs of many of the campuses. This training will not be a mandatory requirement from OP. However, it will be provided to assist the campuses in meeting their goals of having all mandated reporters trained. The intent is to link this to our LMS. OPRS is working with Praesidium to target a completion date enabling it to be rolled out in time for the January changes in the law.	Contact Person: Cheryl Lloyd Office of Risk Services	Managing Youth Activities Work Group	February 2013
UC Athletic Programs: Working with Campus Ethics and Compliance Officers and UC Athletic Program Leaders to identify current compliance activities and develop appropriate integration of communication of these activities into the Campus Ethics and Compliance Risk Committees. Also identify ongoing monitoring of these activities and enhance, where appropriate.	Contact Person: Sheryl Vacca, SVP/ Chief Compliance and Audit Officer	Sheryl Vacca and Campus Ethics and Compliance Officers	Current to 3Q FY2012/13

For questions, please contact Sheryl Vacca, SVP, CCAO at sheryl.vacca@ucop.edu