

Office of the President

TO MEMBERS OF THE COMMITTEE ON COMPENSATION:

INFORMATION ITEM

For Meeting of February 5, 2009

BI-MONTHLY TRANSACTION MONITORING REPORT – FEBRUARY 2009

At the September 2008 Regents meeting the Board of Regents approved the *Compensation Approval Authority and Governance for Those Positions Slotted in the Senior Leadership Compensation Group Salary Range Structure and Other Specified Employees*. Included in this item is language calling for a bi-monthly transaction monitoring report “as a key component of this governance model.” This report will display “all compensation actions, including exceptions under current policy or actions not expressly stated in policy,” for the population described in the item as:

- (a) Non-SMG employees whose positions have been slotted in the Senior Leadership Compensation Group salary Range Structure,
- (b) Non-SMG employees not subject, exclusively, to the provisions of the Academic Personnel Manual, and
- (c) Other Specified employees (OSE), as designated by the Department of Human Resources and Benefits, Office of the President, such as athletic directors and coaches.

Attached is the second in this ongoing series of bi-monthly transaction monitoring reports as called for by the Regents. This bi-monthly report includes actions taken locally by the Chancellors and the Laboratory Director on behalf of the locations over a two-month period prior to each Regents meeting. To meet the internal deadlines required to collect information and present it to the Regents, the reporting period has been adjusted slightly. Reportable actions will consistently cover a two-month period, between the first day of the first month and the last day of the second month being reported. For the current reporting cycle, actions taken under the delegation of authority between and inclusive of October 15, 2008 through November 30, 2008 are being reported here, since the first report covered the period September 18, 2008 through October 14, 2008. The March report will cover the period December 1, 2008 through January 31, 2009, and so forth.

This report is comprised of individual actions from the Lawrence Berkeley National Laboratory and the Irvine, Los Angeles, and San Diego campuses. The report is organized by location. For each location there is a report of actions and, if the location believes it necessary, behind that an addendum of footnotes with additional information on any action for which additional clarification or more detail is required.

(Attachment)