

The Regents of the University of California

SPECIAL COMMITTEE ON REGENTS' PROCEDURES

November 17, 2005

The Special Committee on Regents' Procedures met on the above date at the Clark Kerr Campus, Berkeley Campus.

Members present: Regents Dynes, Hopkinson, Kozberg, Lansing, Marcus, Parsky, and Preuss; Advisory member Brunk

In attendance: Regents Blum, Gould, Island, Johnson, Juline, Lozano, Rominger, Rosenthal, Ruiz, and Schilling, Regents-designate Ledesma and Schreiner, Faculty Representative Oakley, Secretary Trivette, General Counsel Holst, Senior Vice Presidents Darling and Mullinix, Acting Provost Hume, Vice President Hershman, Chancellors Birgeneau, Bishop, Carnesale, Córdova, Drake, Fox, and Vanderhoef, Executive Vice Chancellor Ashley representing Chancellor Tomlinson-Keasey, Laboratory Director Anastasio, and Recording Secretary Nietfeld

The meeting convened at 12:15 p.m. with Special Committee Chair Marcus presiding.

1. PROCESS FOR SELECTION OF THE STAFF ADVISOR FOR 2006-07

It was recalled that at the January 19, 2005 meeting The Regents approved a pilot program that would allow two individual staff and/or non-Senate academic employees to be appointed to provide the voice and perspective of such employees in deliberations on matters that come before certain Committees and the Board.

For the first year (2005-06) of this two-year pilot program, the President, with the concurrence of the Chairman of The Regents, appointed the two most recent past Chairs of the Council of University of California Staff Assemblies (CUCSA) due to their leadership qualities and experience with The Regents. David Miller, 2004-05 CUCSA Chair, was appointed as Staff Advisor to the Committee on Grounds and Buildings. David Bell, 2003-04 CUCSA Chair, was appointed as Staff Advisor to the Committee on Educational Policy.

The process to select the next Staff Advisor from among all eligible staff and non-Senate academic employees has now been developed by the administration. The President has also recommended that only one new Staff Advisor be selected for the second year of the pilot program. In order to provide continuity of experience, Mr. David Miller has been selected to continue to serve for the second year, 2006-07. Should The Regents decide to continue the Staff Advisor Pilot Program beyond its initial two-year period, the incoming Staff Advisor would serve one additional year, 2007-08, and one new Staff Advisor would be selected each year to serve a two-year term.

Documents describing the process for the selection of the Staff Advisor for the second year of the pilot program and the application form with instructions and guidelines for applicants were distributed to all Regents in advance of the meeting.

2. **PROCEDURES, GOVERNANCE, AND PRODUCTIVITY AT REGENTS MEETINGS**

Regent Marcus recalled that the Special Committee met by teleconference on October 31, 2005, for a follow-up discussion of Item RE-60, which was presented to the Special Committee at the September meeting. The following is a summary of the conclusions that were reached at the Special Committee's October 31 meeting.

A. ***Regents Meetings***

It is proposed that the current schedule of six, one-and-a-half to two-day meetings be maintained, with specific times designated for each of the following:

- (1) Discussions of long- and short-term strategic and operating issues that will affect the quality and mission of the University.
- (2) Time to be specifically dedicated to matters of fiduciary and oversight responsibilities.

Two meetings per year would be held in southern California, two meetings would be held in northern California, and there would be two campus-based meetings. Campus-based meetings would include time dedicated to discussing the progress, performance, and goals of that particular campus and providing an opportunity to meet with campus and community leaders, thereby allowing the Regents to focus on the needs of individual campuses and to get closer to the facts and issues. This schedule would reduce the number of meetings attended by the chancellors by one-third.

B. ***Committees***

- (1) Committees should reflect the areas that need special emphasis and involvement. Some suggestions regarding current needs are as follows:
 - Governance Committee – to keep the fiduciary and legal needs of the University in balance with its long-term needs. The Special Committee on Regents' Procedures would be renamed the Governance Committee and its charge would be incorporated into the Bylaws.

- Planning Committee – The Long Range Guidance Team should be made permanent and be charged with developing major issues that face the University.
- (2) Committee chairs, along with the Office of the President, would formulate the agenda, with approval from the committee chair required before an item could be added to the agenda.
 - (3) To improve continuity, consider experience and skills when choosing chairs and vice chairs of committees.

Committee Chair Marcus noted that he would request that Chairman Parsky expand the membership of the Special Committee to include a chancellor and a representative from the Office of the President. He asked for suggestions on how better to open up dialogues with the campuses.

Regent Hopkinson provided her perspective on the value of meeting on campus. She recalled that when she became a Regent there were nine meetings per year, some of which were held on a campus. The Regents subsequently adopted the present schedule of six business meetings per year, with the intent that they be two-day meetings with a portion of the time allocated to strategic planning. She spoke in support of returning to that schedule. While The Regents could delegate more authority to the President, doing so would not reduce the amount of time required to conduct the University's business. She believed that meetings held on a campus were ineffective as well as being expensive. Regent Hopkinson did not support the concept of having four rather than six business meetings, as the business of the University is complex. She saw the need to meet at the new location at UCSF-Mission Bay prior to making any decisions as to where meetings should be held. Some consideration should be given to videoconferencing in order to allow chancellors to participate from their campuses.

Regent Rosenthal expressed concern about the proposal to require that committee chairs approve all agenda items. He recalled that in the past some student Regents had found it difficult to place matters on the Board's agenda.

Regent Lansing expressed her support for meeting on the campuses in order to dispel any perceptions of The Regents as an elite body that is out of touch with the public. These meetings will afford a larger number of people the opportunity to speak during the public comment period. She supported the concept of videoconferencing.

Regent Preuss also felt strongly that the Regents should meet on campus, regardless of the cost, in order to become more involved with the campus community. He supported the idea of Regents being able to participate in committee meetings from remote locations. With respect to Regent Rosenthal's concerns, Regent Preuss explained that the intention was to

make it easier to place an item on the agenda, without influence from the Office of the President.

Regent Schilling observed that meeting on the campuses would provide the Regents with an opportunity to become better acquainted with the trustees of the campus foundations. Committee Chair Marcus confirmed that the intention would be to spend an evening with members of the community.

Regent Hopkinson requested that, if the membership of the Special Committee is to be expanded, a representative from the Office of the Secretary be included. She also asked that, prior to making any decision with respect to campus meetings, the Regents be provided with the costs involved with meeting on a campus. She pointed out that the campus visits had been structured to increase interaction with the campus as well as to reduce costs. She noted in particular the effective nature of the visit to the Davis campus.

Regent Kozberg supported the concept of a two-day meeting, with the second day devoted to campus issues. In response to the comments by Regent Schilling, she noted that this would also provide the Regents with the opportunity to thank the campus foundations for their valuable contributions in the area of fund raising.

Regent Ruiz cautioned the Regents on the use of videoconferencing, as it was his experience that participants tend to become distracted. He spoke to the importance of including students in the campus meetings.

The meeting adjourned at 12:45 p.m.

Attest:

Secretary